**Governance Board Meeting Minutes**

May 14, 2013

Location: Ripon Middle School

Ripon Middle School Media Center

Attendees: Sandy Wisneski

Candie Baker

Jean Rigden

Jack Christ

Adam Mielke

Tim Scottberg

Tom Hoh

Amy Pollesh

1. Call to order

Adam called the meeting to order at 4:40 pm

* 1. Affirmation of open session

1. Review and approval of minutes of May 13, 2013 (submitting in advance)

Minutes were approved as submitted.

1. Community Input

Sandy reported to the board about a mother of a student’s exit email. This mother cited the ALEKS math program and her daughter’s frustration with math this year and the use of the ALEKS program for teaching math. The board discussed having the teachers give a survey asking for more input from parents and students.

1. Administrator’s report

(reported later in scheduled items)

1. Committee reports

Policy and Planning – will be meeting this summer, has dates planned out

Community Relations- food was good at last showcase night

Sustainability- is planning on meeting in the upcoming weeks

1. Old Business and Discussion Items
   1. Year-end report to RASD

Tim submitted to the board via email many graphs of the Catalyst Charter Middle School’s data. Tom will add narrative to those graphs and email the board the final report this week.

* 1. Additional items to include on the Board’s report
     + 1. 2013-2014 Goals

The board will work on the goal of the school this summer via email. The board will attach the completed goal with Tom’s report and need to submit both to the RASD prior to their August meeting.

1. Annual Meeting
   1. Election of new officers

Jean was elected as treasurer, Candie was elected secretary, Amy was elected vice-president and Jack was elected president.

* 1. Financial report

Tom sent out the financial report to the governance board today. There is $13000 left in the grant cycle and it will be used this summer for professional development and teacher’s salaries during the summer. The next grant cycle begins August 1st.

* 1. Annual review by Catalyst staff on the 2012-2013 academic year

Tim reviewed the year and reported that the implementation of the project based learning model from the Buck Institute worked well. The student individual projects worked well. The ALEKS program was the most controversial. That overall the ALEKS program was a success but there are still some people who did not like the program. Overall the Catalyst Charter Middle School staff and students feel the first year was a great success. There are new students looking forward to attending Catalyst Charter Middle School next year. Sandy reflected on the year by revisiting the mission statement of the school. She felt students through the course of the school year we asked to think on a high level and create many projects. Sandy felt the area the school can grow the most is in the direct instruction of collaboration and how can the staff help the students learn those skills important for working in a group.

1. New Business

None to report

1. Evaluation of Meeting

The election process was smooth.

1. Adjourn

The meeting was adjourned at 6:10 pm.

Our next meeting is Tuesday, August 13th at 4:30 pm.